



BREITUNG TOWNSHIP SCHOOLS
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Craig E. Allen · Superintendent

Jennifer L. Huotari · Director of Finance

Teacher and School Support Staff COVID-19 Grant Information:

The State of Michigan has approved the Teacher and School Support COVID-19 Grant. The grant authorizes a stipend of \$500 for eligible classroom teachers and a \$250 stipend for eligible school support staff per the Michigan Department of Treasury guidelines.

By Monday, November 9, 2020, emails went out to all staff stating who qualifies and who doesn't qualify. This communication provided notice that the eligible classroom teachers and school support staff have been identified and were provided Form 5734. The communication also provided staff an opportunity to appeal eligibility status or the FTE calculation by December 4, 2020.

The Form 5734 must be received by our Business Office by 3:00 pm, on Friday, December 4, 2020. Please email your completed form to jhuotari@diisd.org.

NOTICE - If you feel you are an eligible employee or feel your FTE is not accurate, then please email Superintendent Craig Allen at callen@kingsford.org. Your email must state the reason you are appealing your eligibility status or FTE calculation. Your appeal must be emailed and received by 3:00 pm, on Friday, December 4, 2020.

Sincerely,

Craig Allen
Superintendent